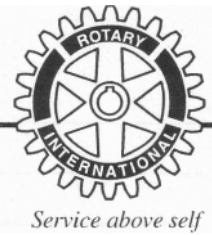


# Fond du Lac Rotary Club

P.O. Box 182 • Fond du Lac, Wisconsin 54936-0182



## GRANT GUIDELINE & APPLICATION

1) Fond du Lac Rotary Club will accept grant requests from or on behalf of organizations defined as tax-exempt under section 501(C)(3) of the Internal Revenue Service code or from or on behalf of a state or local government agency that exists exclusively for public purpose (such as a library). If you are uncertain about whether your organization qualifies for a contribution, contact the club treasurer at P.O. Box 182, Fond du Lac, WI 54936-0182. The decision of Fond du Lac Rotary Club regarding eligibility will be final.

2) Preference will be given as follows:

- a) Projects that inure to the benefit of Fond du Lac Area Youth or organizations or projects that are youth related.
- b) Projects and methods of disbursement of monies that will be consistent with the ideals of the Fond du Lac Rotary Club.
- c) Individual projects that seem to have little reasonable alternative source of adequate funds.
- d) Programs likely to make a clear difference in the quality of life of a substantial number of people.
- e) Organization requests should be directed towards the direct benefit of individuals or towards the cost of capital expenditures and not for normal operating expenses.
- f) Scholarship requests will only be considered under the Rotary Scholarship Program funded by Rotary but administered individually by UW-Fond du Lac, Marian College and Moraine Park Technical College. Please contact student services at the respective school for application assistance.

### 3) REQUIRED INFORMATION: ATTACH EXTRA SHEETS IF NECESSARY.

a) Your Organization:

Name of Organization: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date established: \_\_\_\_\_ Web Site (if any) \_\_\_\_\_

Number of full-time employees: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Fax: \_\_\_\_\_

A brief statement of the organization's history and purpose, indicating population served and geographic area of service.

\_\_\_\_\_  
\_\_\_\_\_

(continued on reverse side)

A summary budget for your organization including the following:

Fiscal Year Begins: \_\_\_\_\_ Ends: \_\_\_\_\_

Total Operating Expenses: \_\_\_\_\_

current Year: \_\_\_\_\_ Prior Year: \_\_\_\_\_

Principal Sources of Support: \_\_\_\_\_

b) Your Project:

An Outline of Your Project or Proposal.

Amount Requested: \_\_\_\_\_

Other Sources: \_\_\_\_\_

Total Project Budget: \_\_\_\_\_

Duration of Project: From: \_\_\_\_\_ To: \_\_\_\_\_

When are funds needed? \_\_\_\_\_

Signature of Officer: \_\_\_\_\_ Title: \_\_\_\_\_

Date submitted \_\_\_\_\_

4) When applying for a grant, submit the above requested information in its entirety along with:

- a) A copy of the tax determination letter from the IRS stating that you are a 501(C)(3) organization.
- b) A complete list of your organization's officers and directors.
- c) Grant applications will be considered according to the following schedule:

**Application Deadline**

31 January  
31 March  
31 May  
31 July  
30 September  
30 November

**Board Consideration**

February Meeting  
April Meeting  
June Meeting  
August Meeting  
October Meeting  
December Meeting

Mail the completed information to: Fond du Lac Rotary Club, P.O. Box 182, Fond du Lac, WI 54936-0182